

## **Selection and Constitutional Review Committee**

Minutes of a Meeting of the Selection and Constitutional Review Committee held in Committee Room No. 2 (Bad Münstereifel Room), Civic Centre, Tannery Lane, Ashford on the **10<sup>th</sup> February 2011**

### **Present:**

Cllr. Wood (Chairman);

Cllrs. Clokie, Davison, French, Mrs Heyes, Hodgkinson, Mrs Martin, Packham

In accordance with Procedure Rule 1.2(iii) Councillors Clokie and Packham attended as substitute Members for Councillors Bartlett and Mrs Hawes respectively.

### **Apologies:**

Cllrs. Bartlett, Bradberry, Goddard, Mrs Hawes

### **Also Present:**

Member Services and Scrutiny Manager

## **368 Minutes**

### **Resolved:**

**That the Minutes of the meeting of this Committee held on the 14<sup>th</sup> October 2010 be approved and confirmed as a correct record.**

## **369 “The Leader” and “Community and Communications” Portfolios – Additions to Responsibilities**

The report advised that the Leader of the Council had signified his wish to amend the Portfolios of both the Leader and Community and Communications by making an addition to their responsibilities. The issue of “wellbeing” should be added to the Community and Communications Portfolio and would cover Children, Youth, Elderly and Health. Health would also initially be a joint responsibility with the Leader and should be added to that Portfolio accordingly. Drafts of the detailed Portfolios were attached as Appendix 1 to the report.

The Chairman also advised that at the Council Meeting the following week there would be an item on the Agenda dealing with the election of a Deputy Leader of the Council and he said that he was pleased to report that Councillor Clarkson would be nominated to that position.

**Recommended:**

**That the amended Portfolios for the “Leader” and “Community and Communications” be approved.**

### **370 Grants Gateway Panel – Terms of Reference**

The report advised that the Committee had recommended the formation of a Grants Gateway Panel and agreed the associated Terms of Reference at its meeting on the 4<sup>th</sup> May 2010. Since then the Panel had met and incorporated Single Grants Gateway. The new arrangements appeared to be working well and at a formal training session on the 22<sup>nd</sup> November 2010 the Panel recommended some amendments to the Terms of Reference to take account of the emerging process. Attached as Appendix 1 to the report were the proposed new Terms of Reference.

**Recommended:**

**That the amended Terms of Reference of the Grants Gateway Panel as appended to the report be agreed.**

### **371 Appointments to Outside Bodies/Organisations**

The report advised of the need to make a nomination for the appointment of a Member Representative to sit on the Kennington Parochial Charity until the Annual Meeting 2012. The vacancy was due to the unfortunate passing of Councillor Kemp. The Chairman advised that partly in respect for Councillor Kemp and also the fact that there was not currently a Member for Kennington, he wished to defer consideration of the nomination until after the elections in May 2011. He suggested that in the meantime Officers write to the Charity explaining the decision but making them aware that Officers were available to give advice if they required it.

**Resolved:**

**That the nomination for the appointment of a Members’ Representative to sit on the Kennington Parochial Charity until the Annual Meeting in 2012 be deferred until after the elections in May 2011.**

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